Erasmus+

University of Applied Sciences "Baltazar Zaprešić"

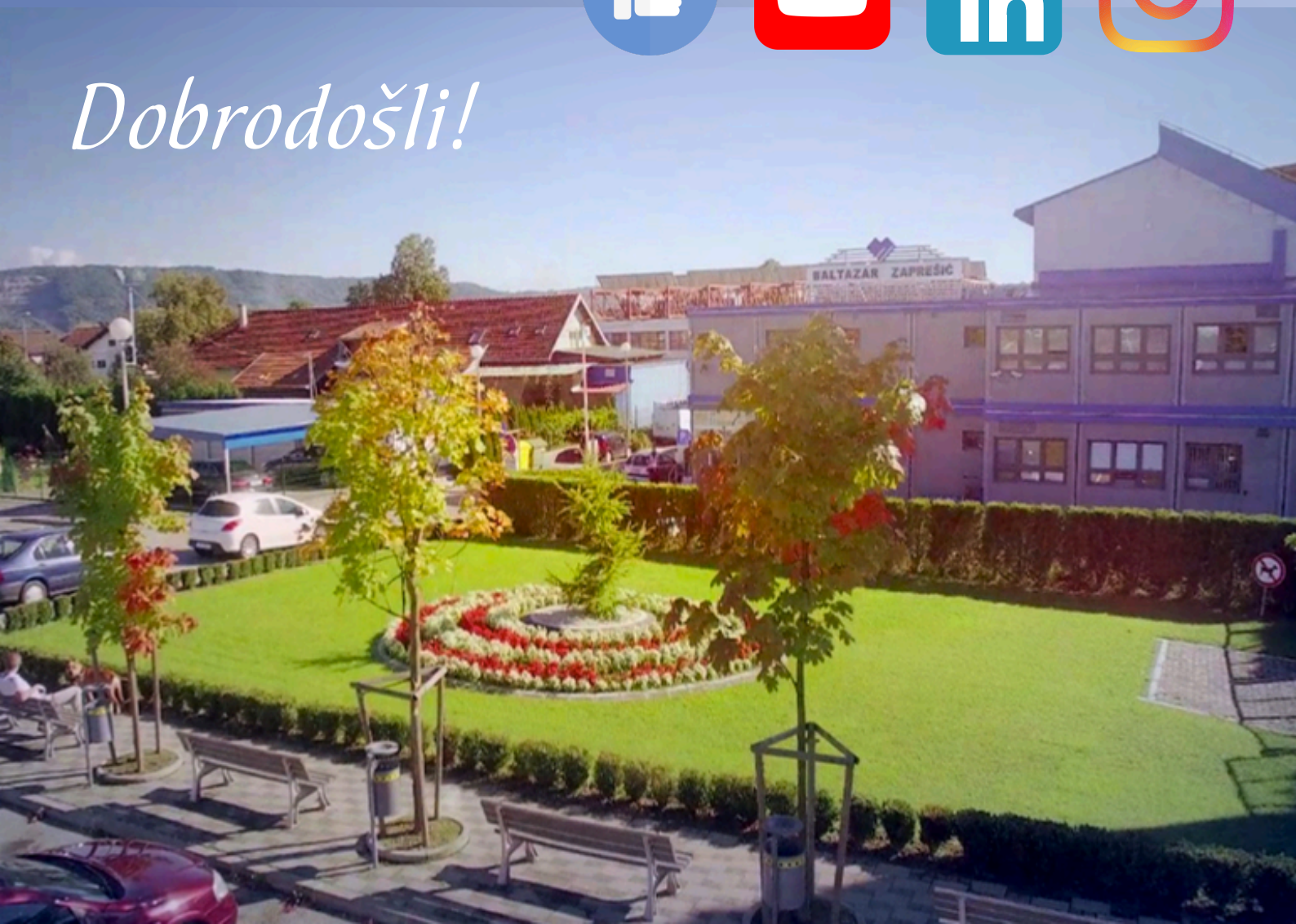


INTERNATIONAL STUDENT GUIDE

Welcome to **the "Baltazar Zaprešić" University of Applied Sciences**, in Zaprešić Croatia!

This International Student Guide will provide you with the information you need for your mobility period: from the planning phase and first days in Croatia all the way to the end of your stay. We are here to support you every step of the way.

Dobrodošli!



PRE-ARRIVAL ARRANGEMENTS

Students from partner institutions wishing to study at “Baltazar Zaprešić" University of Applied Sciences for a semester should contact their home institution’s international office and follow local procedures. Once nominated, they must apply by sending the following documents to international@bak.hr or by postal mail (Vladimira Novaka 23, 10290 Zaprešić, Croatia):

- Registration Form of the "Baltazar Zaprešić" University of Applied Sciences
- One photo in colour
- Transcript of Records
- OLA - Learning Agreement signed by the student and the respective coordinator in charge at the home institution
- Copy of the ID card or passport (first page with the photo and personal data)
- Optional: proof of language proficiency (minimum B1).

COURSE CATALOGUE

REGISTRATION FORM

OLA

For any information regarding academic matters, admission and practical issues concerning Erasmus mobility, please contact **kdololabus@bak.hr**



PRE-ARRIVAL ARRANGEMENTS

VISA AND RESIDENCE PERMIT

According to the law regarding foreigners, foreign nationals intending to study in Croatia must regulate their temporary residence for the purpose of studying if their stay in Croatia is longer than 90 days.

MORE INFORMATION

FOR MORE PRE-ARRIVAL INFORMATION CLICK HERE

MEDICAL INSURANCE

All foreign students must have medical insurance covered during their stay in Croatia. EU nationals must have European Health Insurance Card (EHIC). Non EU nationals should check with the healthcare provider at home and/or their home university.

MORE INFORMATION



PRE-ARRIVAL ARRANGEMENTS

ACCOMODATION

You can search for private accommodation either in Zaprešić or Zagreb. Prices are approximately 300-400 EUR per month for a single room or 500 for a studio apartment. The offer is better in Zagreb and there is a good public transportation connection to Zaprešić (30 min by bus or train).

ACCOMODATION LIST

Rent is typically paid monthly and in advance. At the start of a letting period it is standard to pay one month's rent, which is refunded provided you don't break any of the terms in the lease.

Utilities are usually not included in the price of the rent, and are paid separately!

LIVING COSTS

Average monthly living expenses in Croatia are estimated to be between 600 and 800 EUR depending on the type of accommodation, student needs and lifestyle. These amounts should be enough to cover food, accommodation, utilities, books, transportation and miscellaneous expenses.

MORE INFORMATION



IMPORTANT DATES
ACADEMIC CALENDAR



SUMMER SEMESTER

March -- Mid June

Final Exams:	mid June – mid July
Summer Holidays:	mid July – August
Autumn Exams:	September

NATIONAL HOLIDAYS

January 1	New Year's Day
January 6	Epiphany
Easter and the day after Easter	Easter Sunday and Monday
May 1	Labour Day
60 days after Easter	Corpus Christi
June 22	Anti-Fascist Struggle Day
June 25	Day of Croatia Statehood
August 5	Victory and Homeland Thanksgiving Day
August 15	Assumption of Mary
October 8	Independence Day
November 1	All Saints Day
December 25	Christmas



COURSES OFFERED IN ENGLISH

BACHELOR UNDERGRADUATE STUDY PROGRAMME IN **BUSINESS AND MANAGEMENT**

SUMMER SEMESTER

Creative Entrepreneurship	6 ECTS
Business skills	5 ECTS
Development Strategies and Project Operations	4 ECTS
Croatian language and culture for foreigners	6 ECTS
Applied Business Informatics	5 ECTS
Business Mathematics	6 ECTS
Cultural and Creative Tourism	5 ECTS
Business English 1	3 ECTS
Introduction to sociology	4 ECTS
E-organisation and office management	6 ECTS
Design and Visual Communications	4 ECTS
Public relations	4 ECTS
Business Ethics and Social Corporate Responsibility	4 ECTS



More information about courses you can find in our "English Erasmus Courses list".



TIMELINE OF EVENTS

PRE-ARRIVAL

1

PREPARE AHEAD

Read syllabi, select courses with your home coordinator and create OLA /LA.





2

APPLY & FOLLOW THE ADMISSION PROCEDURE

Make sure you are nominated by your home university. All nominated students will receive further instructions on the administration procedure via email.



3

GET YOUR ACCEPTANCE LETTER

Once your LA/OLA is approved, we will send you an acceptance letter and other useful information

4

VISA/RESIDENCE PERMIT & INSURANCE

Before your arrival to Croatia you should apply for visa or start preparing documents for residence permit as well as get an EHIC or private medical insurance.





5

FIND ACCOMMODATION

The best offers for renting private accommodation in Zagreb, which has good transport links to Zaprešić.

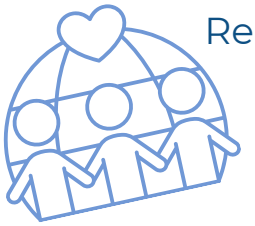
BUY TICKETS AND START YOUR JOURNEY. WE ARE WAITING FOR YOU!

TIMELINE OF EVENTS
AFTER ARRIVAL

WELCOME DAY

1

Welcome days are organized by the International Relations Office at the beginning of each semester to help you get to know each other better



APPLY FOR OIB

2

OIB is issued by the Tax Administration Office. Their address depends on the address of the apartment you rent.

CLICK HERE



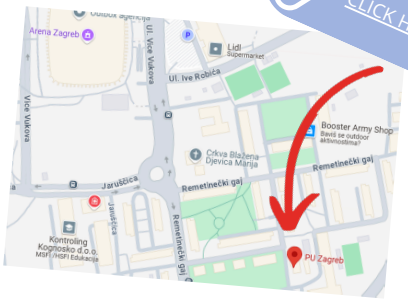


APPLY FOR RESIDENCE PERMIT

3

Temporary residence permit is obligatory for everyone who will stay in Croatia for more than 90 days. Address of the Police Station in Zagreb is: Remetinečki gaj 13, 10000, Zagreb

CLICK HERE





4

GET YOUR STUDENT CARD

Student card enables you to have discount prices in the student restaurants, museums, public transportation pass, etc.



STUDY, TRAVEL & EXPLORE NEW CULTURE

5

Use your time in Croatia to the fullest, explore the country, get to know its culture and traditions, make new friends, and take a dozen photos to commemorate your Erasmus adventure. But don't forget about your studies, that's what you're here for 😁. Contact us to check the timetable and be punctual.

STUDY TIME

GRADING SYSTEM & EQUIVALENCE OF CREDITS

National grading system consists of **five (5) grades** with numerical equivalents, 5 being the highest grade.

ECTS scale			Croatian grade
86-100	A	Excellent	Ezcellent (5)
71-85	B	Above average	Very good (4)
56-70	C	Average	Good (3)
50-55	D	Bellow average	Sufficent (2)
40-49	E	Bellow average	Sufficent (2)
25-39	FX	Fail	Insufficent (1)
0-24	F	Fail	Insufficent (1)





ASSESSMENT & TRANSRIPT OF RECORDS

Exchange students following courses at the “Baltazar Zaprešić" University of Applied Sciences are expected to undertake the same academic work and type of assessments as home students. The assessment could be done through **exams, exams plus course work, or any other requirement** established by the corresponding teacher.

The **Transcripts of Records** can be obtained during the stay in Zaprešić and after returning home at any time.



USEFUL INFORMATION
HOW TO GET TO ZAGREB



BY PLANE

The nearest airport is **Zagreb Franjo Tuđman Airport (ZAG)**, located approximately 15 km from the city centre. It offers direct flights to numerous European and international destinations and is served by airlines such as Croatia Airlines, Lufthansa, KLM, Air France, Ryanair, Eurowings, Turkish Airlines, and many others.

From Zagreb Airport to the City Centre

- *By airport shuttle bus:* approx. 35 – 40 minutes to the Main Bus Station. Shuttle buses operate after most arriving flights.
- *By public bus*: ZET Bus 290 connects the airport with Kvaternik Square, where passengers can transfer to the tram network. Journey time is approximately 35 – 45 minutes.
- *By taxi or ride-sharing services (Uber/Bolt)*: approx. 20 – 30 minutes, depending on traffic. Typical fare ranges from €20 – €35.

Other Airports

If you cannot find a direct flight to Zagreb, consider the following alternatives:

- *Ljubljana Airport (Slovenia)*: ~140 km from Zagreb. Shuttle services and buses connect Ljubljana with Zagreb in around 2 – 2.5 hours.
- *Graz Airport (Austria)*: ~190 km away. Bus and train connections are available, with a total travel time of around 3 – 4 hours.
- *Rijeka Airport (Croatia)*: ~170 km from Zagreb. Bus connections are available, although less frequent than those from Zagreb Airport.

BY BUS

Zagreb has Croatia's largest and busiest **Main Bus Station**, with direct international and domestic services. Services are operated by companies such as **FlixBus**, **Nomago**, **Arriva**, and other international carriers. The bus station is centrally located and well connected to the city's tram network, providing easy access to hotels, universities, and business districts.

BY TRAIN

Zagreb Main Railway Station is Croatia's primary railway hub. International train connections are available from cities including: Ljubljana, Vienna, Budapest, Munich, Zurich. The railway station is located in the city centre and is within walking distance of several hotels, public transport stops, and key attractions.



USEFUL INFORMATION
TRANSPORT

PUBLIC TRANSPORT IN ZAGREB AND AREA

Public transport in Zagreb and its area is operated by Zagrebački električni tramvaj. There is a well-developed public transportation network both within the city and to connect it with neighboring towns such as Zaprešić.

MORE INFORMATION

To get to **Zaprešić**, you first need to take a tram to the **Črnomerec station**. The tram number will depend on the area where you rent an apartment, use Google maps to find out which tram to take (trams 6, 11, 2 are the best). Next, at the Črnomerec station, you need to find the bus platform number 6 from which the bus number **172 "Črnomerec - Zaprešić"** departs (find the schedule at the link below). The nearest stop to the university in Zaprešić is called "Stadion".

CLICK HERE

You can also use the train departing from Main Railway Station in Zagreb (**Glavni Kolodvor Zagreb**). The train departs every 20 to 30 minutes, with a travel time of 21 minutes. It is best to take the train to the **Zaprešić Savska** station, after which you will need to walk 17 minutes to the university itself.

MORE INFORMATION

USEFUL INFORMATION
LIFE IN ZAGREB



RENT A E-SCOOTER

- Bolt
- Uber
- EMove

TAXI

- Bolt
- Uber
- Taxi 1717





RENT A BIKE

- NEXTbike
- BlueBike
- Ronin Sport



Zagreb usually hosts a lot of different events, including festivals and concerts. For example, in March there is a fantastic Festival of Light, and in winter there is one of the most beautiful Christmas Markets in Europe. Keep an eye out for event announcements on the **InfoZagreb** website.

MORE INFORMATION

BUDDY SYSTEM

"Buddies" are student ESN volunteers who assist foreign students during their exchange period. They help incoming students to get to know Zaprešić and Croatian students, they organize tours, events and visits and can support international students in finding information about the University and accommodation.

APPLY FOR BUDDY SYSTEM

ESN ZAGREB

The ESN Zagreb organisation also holds a lot of events for Erasmus students. We recommend attending their events to learn more about the real student life in Zagreb and meet other students from different countries.

MORE INFORMATION

USEFUL INFORMATION
EXPLORE CROATIA

TRANSPORT

The easiest way to get to different cities in Croatia is by bus. You can find good tickets from the following carriers:

- FlixBus;
- Arriva Croatia;
- Brioni Pula;
- BusCroatia.

Use the website of the Main Bus Station (Autobusni kolodvor Zagreb) or its application to find more options and buy tickets.

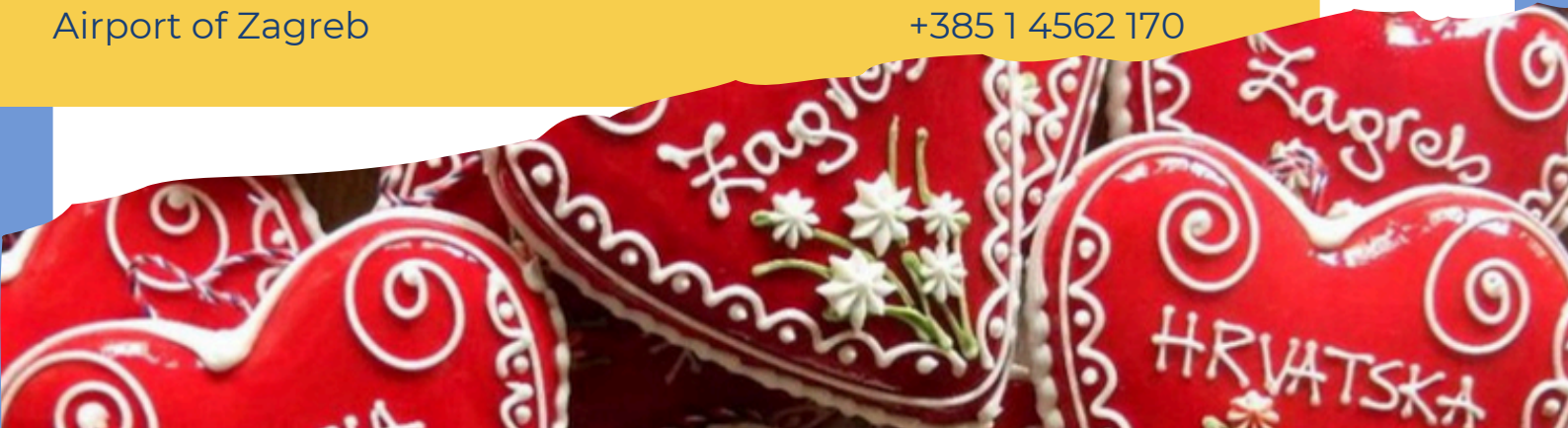


Resources where you can find interesting travelling destinations

International Student Guide to Croatia;
Zagreb Country Tourist Board;
Explore Croatia;
Tripadvisor.

IMPORTANT TELEPHONE NUMBERS

National Protection and Rescue Directorate	112
Police Department	192
Fire Department	193
Paramedics	194
Road Assistance	1987
General information	18981
Main Bus Station	072 500 400
Airport of Zagreb	+385 1 4562 170
























Experience a foreign culture, meet new people and learn a foreign language with us. We are waiting for you!



Address:
Vladimira Novaka 23,
10290 Zaprešić, Croatia

Contacts:
international@bak.hr
www.bak.hr/erasmus/

HAVE ANY QUESTIONS? FELL FREE TO CONTACT OUR ERASMUS TEAM!



Kristina Đolo Labus, MS PR
Head of International Cooperation Office,
Erasmus Coordinator
email: kdololabus@bak.hr

Find out about the experiences of our exchange students!